



# Role Profile

<b>Job title:</b>	Technical Developer (Courses, HS&E, Editorial, E-learning & Assessment & Testing)	<b>Department:</b>	Product Management
<b>Grade:</b>	D	<b>Reports to:</b>	Development Team Manager other depending upon role
<b>Location:</b>	Head Office	<b>Budget responsibility (optional):</b>	

CITB aims to lead the construction sector by example to ensure fairness, inclusion and respect for all. We seek to build a workforce that reflects Britain's diverse population and people from under-represented groups are encouraged to apply for vacancies. Our main objective is to create a culture that helps all of our customers strive towards a workforce that is reflective of today's society.

## Role purpose:

The Technical Developer is responsible for developing and maintaining products or contents within a specific area of expertise. This expertise may be applied to any product within CITB's portfolio. The role holder will use their expertise to support development of new and existing products, to ensure they meet the requirements of CITB's strategic objectives and the needs of the industry.

## Key responsibilities and accountabilities:

### Product Development

- Translate technical material in product content
- Carry out research where appropriate, and provide impact assessments on the current product portfolio
- Evaluate the current product portfolio to determine suitability
- Develop concepts to enhance the existing products
- Commission and review content from third parties
- Manage development projects and specific work packages as agreed by product owner

### Stakeholder Engagement

- Accurate and timely production of reports for management and committees both internal and external as required
- Attend CITB working parties, committees and relevant external meetings
- Develop and maintain effective communications and working relationships with the team, CITB and other associated groups and bodies



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## Technical Expertise

- Act as a focal point for their specialism within CITB. This may include but is not limited to;
  - Assessment
  - Editorial
  - Design/publishing
  - Education
  - Qualification design
  - Training syllabuses and content
  - Software and application development
  - Health
  - Safety
  - Plant
  - Environment
  - Access
  - Funding
- Keep abreast of all relevant developments in legislation, technology and practice in the subject matter
- Make decisions based on your knowledge of subject area supporting new and existing product development
- Develop a full and complete understanding of relating products that you will support development of

## Decision Making and Business Impact

This role directly impacts the delivery of existing and new CITB products and the achievement of CITB's key strategic objectives and offer to industry;

- Be the main decision maker for the technical product direction in your subject matter in collaboration with Product Owner
- Advise using technical expertise on how products are developed and improved

## People Leadership / Team Leadership – where the role has direct or matrix reports.

No direct line management responsibility, however there will be requirement to manage and influence both internal and external stakeholders.

## Knowledge and Experience

### Essential

- Deep and current understanding of subject matter
- Professional Qualification in specific subject matter
- Significant experience of using your relevant subject matter in previous roles and employment experience.
- Highly developed written and verbal skills
- Confident presenter
- Experience of translating technical material into product content

## Behavioural competencies:

- Drive for results (Level 2)
- Building capability (Level 2)
- Customer focus (Level 2)
- Innovation, change and agility (Level 2)



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- Works collaboratively (Level 2)

<b>Special Conditions/Other Requirements: e.g. travel requirements, working arrangements</b>
<ul style="list-style-type: none"><li>• UK travel and occasional overnight stays as required</li><li>• Flexible approach to working hours where the business requires</li><li>• Willingness to work across different product areas based on business need</li></ul>